

# CANADIAN COOPERATION OFFICE, KATHMANDU

## PRICE LIST

(Effective from April 1, 2011 to March 31, 2012)

(all prices are in Nepali rupees except office space)

Description of Services	Unit	Price
<b>Administrative/Logistic Services</b>		
<b>Office Cost</b>		
(Incl. Furniture, AC or Fan, Heater, Local Telephone	per sq.ft / year	CAD \$ 38
Computer, Printer, Electricity, Maintenance,	per day one room	CAD \$ 46
Security, Cleaning, Water & Tea/Coffee-self service etc.)	per hour one room	CAD \$ 6
<b>Conference room</b>	per day	NPR 1,500
	per hour	NPR 200
<b>Equipment Rental</b>		
Laptop Computer	per day	NPR 500
Overhead Projector (Transparency/Doc. )	per day	NPR 500
Digital Camera	per day	NPR 100
Computer (Multimedia) Projector (on CCO premises only)	per day	NPR 1,000
<b>Custom Clearance</b>	per event	NPR 3,500
( Excluding Demurrage, wages, transportation)		
<b>Visa Arrangement- Non residential</b>	per event	NPR 3,500
(Excluding Govt.Fee)		
<b>Trekking Permit</b>	per event	NPR 3,500
(Excluding Govt.Fee)		
<b>Telephone call</b>		
<b>Outgoing International ( As per duration )</b>		
SAARC Countries	per min.	NPR 16
Canada, US	per min.	NPR 40
<b>Outgoing National ( As per duration )</b>		
National	per min.	NPR 5
(Time will be rounded up to determine chargeable time. There will be a minimum charge of one minute)		
<b>Fax</b>		
<b>Outgoing International ( as per duration)</b>		
SAARC Countries	per min.	NPR 16
Canada, US	per min.	NPR 40
<b>Outgoing National ( as per duration)</b>		
National	per min.	NPR 5
(Time will be rounded up to determine chargeable time. There will be a minimum charge of one minute)		

# CANADIAN COOPERATION OFFICE, KATHMANDU

## PRICE LIST

(Effective from April 1, 2011 to March 31, 2012)

(all prices are in Nepali rupees except office space)

Description of Services	Unit	Price
<b>Courier</b>	actual cost+20% overhead cost	
<b>Vehicle Rental for Kathmandu</b>		
Vehicle (as per mileage)	per km	NPR 30
Driver	per day	NPR 2,500
Driver	per hour	NPR 250
<b>Vehicle Rental for Field Trip</b>		
Vehicle (as per mileage)	per km	NPR 30
Driver	per day	NPR 2,500
Driver's Per diem+incidental	actual as per CIDA rate	
Driver's Accommodation/ other expenses	actual bill	
<b>Airport Pick up &amp; Drop off</b>		
Pick up	per trip	NPR 1,100
Drop off	per trip	NPR 1,100
<b>Hotel Booking</b>	per room	NPR 100
<b>Photocopying</b>	per page	NPR 3
<b>Book binding</b>		
Booking binding (not including the cost of photocopying)	per set	NPR 20
<b>Document Scanning</b>	per page	NPR 15
<b>Color Printing (A4 size only)</b>	per page	NPR 15
<b>Airlines ticket arrangement/reconfirmation</b>	per event	NPR 100
<b>Procurement</b>	actual cost + 3% service charge	
<b>Consultancy Services:</b>		
Program Advisor	per day	NPR 8,500
Program Coordinator	per day	NPR 8,500
Program Officer	per day	NPR 7,000
Finance Officer/Internal Auditor/Admin. Officer	per day	NPR 8,000
Executive Assistant/Receptionist	per day	NPR 5,000
Computer consultant	per day	NPR 8,500
	per hour	NPR 800